

2011 Annual Action Plan

DRAFT

EXECUTIVE SUMMARY

In 2004, the City of Idaho Falls became an “entitlement city” in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) Program. This status entitles the city to annual grant funding from HUD. To utilize these funds the City adopts a five year strategy with annual implementing action plans. The *2011-2015 Five Year Consolidated Plan* for Housing and Community Development is a plan that presents a profile of identified community development needs and priorities. Generally those priorities are: improving ageing neighborhoods, revitalizing historic downtown, and supporting public services for low and moderate income families.

When the process is completed, the *FY 2011 Action Plan* will detail the programs and activities the City will assist with the use of FY 2011 Community Development Block Grant (CDBG) funds. The process for allocating and selecting potential programs and activities for FY 2011 CDBG funding will include a public hearing public hearing to be held December 9, 2010, followed by a 30-day comment period ending January 10, 2011. Project selection will be finalized in a City Council session on January 11, 2011.

The projects and programs submitted by application for FY2011 funding include: utilizing CDBG funds as match for purchase of a bus/route for Public Transportation, Crisis Intervention housing, Crisis Intervention Training, legal assistance for Grandparents Raising Grandchildren, Homemaker services, Weatherization and minor home repairs, downtown improvements, Senior Center kitchen improvements, LMI neighborhood code enforcement, handicapped accessibility and ramps for homeowners, sidewalk replacement, public facility improvements, and land acquisition.

In the seven years of CDBG allocations, the projects and programs have helped to provide viable urban communities, prevent slum and blight, and meet an urgent community need that primarily benefit LMI cliental. Some of the projects and programs that have been initiated and/or completed include: Neighborhood cleanup, several housing rehab programs, implementation of a downtown facade improvement program, completion of a street paving project and a downtown parking lot, and public services to provide public transportation, a community/training center for a homeless shelter, a crisis intervention program to provide first responder training, and a homeless prevention program.

CONSULTATION AND CITIZEN PARTICIPATION

Solicitation of project proposals are initiated by letter, e-mail, phone calls, and publication announcement in the local newspaper to city council members, non-profit agencies, city departments and interested groups that have expressed an interest in CDBG funding for their needs. Other groups, such as United Way, who serve low and moderate income persons, are also informed that project applications are being accepted.

The Affordable Housing Task Force is also consulted and advised of the application process. The task force is made up of social service providers, homeless services, Health and Welfare, Idaho Housing, Legal Aid and others. Based on experience in assisting individuals in need, the Task Force has a better understanding of the specific needs and issues of the individuals they serve.

Applications for funding are submitted to the Grant Administrator and reviewed for eligibility and national objectives. This review includes consultation with our HUD Field Representative. Proposals are then submitted to the Mayor and Council and the public hearing is held. Applicants are personally informed of the hearing so that they may make a statement for the record. Most take advantage of the hearing to present their request and answer questions from City Council members. During the 30 day comment period, City Council, in a work session, discuss the programs, activities, strategic goals, and projects to be funded and included in the Annual Plan. At the end of the comment period, the Council considers the comments, considers new information, makes amendments, and adopts the Annual Plan.

Draft Public Notice for the Draft *FY 2011 Annual Action Plan* public hearing was sent to the *Post-Register* on November 10, 2010 and the public hearing notices were published on November 21 and 28, 2010. The City Council public hearing will be held December 9, 2010 at 7:30 pm. The 30-day public comment period will be extended to January 10, 2011. If no comments are received, the City Council work session will be held on January 11 to discuss projects for the *FY 2011 Annual Action Plan*. The Plan, public comments, and project funding are to be discussed with a final decision and adoption of a resolution by City Council on January 28, 2011.

RESOURCES

The *FY 2011 Annual Action Plan* is the first year of the *2011-2015 Five Year Consolidated Plan*. Congress has not yet passed the FY 2011 HUD budget. Based on past allocations for Idaho Falls, our estimate for FY 2011 is \$440,000. The highest allocation was \$491,000 received in FY 2004.

The City of Idaho Falls normally receives only the CDBG funds. It does not receive any other HUD programs directly. The exception is the HUD Neighborhood Stabilization Program stimulus funding. This one time funding allows for the purchase of foreclosed homes. The City has sub-granted the funds to non-profits to buy and hold the properties.

The other HUD programs: HOME funding, Homeless Assistance Section 8 and the Low Income Tax Credits are managed by the Idaho Housing and Finance Association on a statewide basis.

The City does not fund nor manage housing for its own housing programs. The City Electrical Department manages the Energy Star Program which conducts energy audits for homeowners and collects donations for emergency payments for utility bills.

Several sources that match CDBG funds include: Weatherization funding applicable to the Housing Rehab program; Habitat for Humanity funding, Federal Transit Administration (FTA) funding, and Fair Housing funding for accessibility. CDBG funds may be paired with agencies that have a match ratio requirement in order to assist with securing additional funding in order to serve the needs of low and moderate income persons.

Sources of Funds and Federal Resources

There are many financial resources available to communities and to non-profits that assist in the provision of affordable housing and social services. The major sources of funding are from the U.S. Department of Housing and Urban Development. The City of Idaho Falls receives only the Community Development Block Grant funding directly; the other funding sources listed here are managed by the Idaho Housing and Finance Association and are available to developers and non-profits.

Community Development Block Grant (CDBG)

Each year the City of Idaho Falls is entitled to receive an annual allocation of CDBG funds. The City Council is able to direct these funds for the construction of water, sewer and street, provide access for persons with disabilities, expand social services for low and moderate income persons, assist with repairs to homes, and assist with the development of affordable housing.

HOME Block Grant Program

The HUD HOME Program is a block grant funding made available to The Idaho Housing and Finance Association (IHFA). It is designed to encourage partnerships between federal, state and local governments, housing developers, and nonprofit service agencies to expand the supply of decent, safe, sanitary and affordable housing. This is accomplished through down payment and closing cost assistance, acquisition, construction and rehabilitation of a single-family and multi-family affordable housing for low-income families across Idaho.

Through a competitive application process, IHFA provides successful applicants with low-interest rate loans and in some cases recoverable grants to help finance affordable housing projects. The Projects funded by HOME have strict requirements for rent controls, income eligibility of tenants and home owners, housing development costs, and long-term affordability requirements.

HOPWA - Housing Opportunities for Persons with AIDS

Idaho Housing and Finance Association (IHFA) currently have 8 contracted HOPWA service providers throughout the State of Idaho.

Emergency Shelter Grant Program Funds (ESG)

Idaho Housing and Finance Association (IHFA) manage the funds for Emergency Shelter Grant Program Funds (ESG) as authorized by Title IV of the Stewart B. McKinney Homeless Assistance Act. The funds are distributed on a competitive basis to homeless shelters.

Eligible activities under the ESG program regulations are:

- Rehabilitation/renovation/conversion of emergency shelters
- Essential services provided in conjunction with emergency shelters
- Operations and/or maintenance of emergency shelters
- Homeless prevention

Supportive Housing Program

Idaho Housing and Finance Association (IHFA) have the Supportive Housing Program which provides housing and services only to persons who are chronically homeless. Families or single parents with children cannot be served. The program funds are used to lease additional housing units for chronically homeless persons.

Section 8 Rental Assistance:

Under contract with HUD, IHFA administers federal rental assistance programs that help low-income families and elderly or disabled individuals obtain decent, affordable rental housing.

To be eligible for rental assistance, tenants must qualify under HUD income limits and other eligibility criteria. Tenants under these programs pay 30 percent of their adjusted gross monthly income for rent and utilities. As a tenant's income changes, the tenant's rent share changes proportionately.

The demand for rental assistance far exceeds the supply. Persons requiring rental assistance can apply at the IHFA Branch Office in Idaho Falls.

Housing Tax Credits

The Low-Income Housing Tax Credit, established under the 1986 Tax Reform Act, provides an incentive to developers to build affordable rental housing. As Idaho's designated Housing Tax Credit administrator, IHFA receives an annual Housing Tax Credit authority on behalf of the state. This annual credit authority is allocated through a competitive application process.

IHFA Loan

IHFA has the ability and lending expertise to offer affordable housing developers a full array of financing alternatives. These range from standalone construction and/or permanent loan financing, to a more complex financing structure which combines both the construction and permanent loans into a single "one-stop" financing transaction.

Use of these Resources

The housing and social service providers in the city make continual use of these funding sources. The Eastern Idaho Community Action Partnership (EICAP) has developed housing projects using some of these programs and CLUB Inc. uses several of these programs to purchase housing and manage its affordable housing programs. The City of Refuge shelter receives emergency shelter funding. Habitat for Humanity's local affiliate uses HUD funding to match local funding to purchase land for its projects.

Several of the privately owned affordable housing developments in the city were supported by these programs for the initial development. In past years a new development on the west side of Idaho Falls was financed with IHFA programs.

In Idaho Falls there are six Section 8 housing projects built over the years. There are five HOME or Housing Tax Credit financed projects and one currently under construction.

There are also three Transitional Housing projects and four Emergency Shelters. The agencies: EICAP, CLUB, Inc., FAITH, and City of Refuge own most of these projects.

Previous Use of CDBG funds

Approved FY 04 Projects Priorities and Objectives and Outcomes

The *FY04 Annual Action Plan* represents the first Entitlement allocation of CDBG funds in the amount of \$491,000.

The 2004 Annual Action Plan with Activities Funded

1. Street Improvements - Highland Park	Census tract 9711	\$300,000
LMI Neighborhood		
2. Code Enforcement Activities	Census tracts 9707,	\$ 13,000
LMI Neighborhoods	9711 and 9712	
3. Bel Aire Park Improvements	Census tract 9707	\$ 20,000
LMI Neighborhood		
4. Downtown Parking Lot	Census tract 9711	\$ 30,000
Slum & Blight Area		
5. Eastern Idaho Technical College	1600 S. 25 th E.	\$ 15,000
LMI Educational Services		
6. Targhee Reg. Public Transit Authority	Citywide	\$ 15,000
LMI Transportation Assistance		
7. CDBG Administration/Fair Housing	Citywide	\$ 88,000
Planning Activities	Census tract 9711	<u>\$ 10,000</u>
TOTAL		\$491,000

Since the FY04 funds were unspent at the time of drafting the *FY05 Annual Action Plan*, the two action plans overlap and were administered simultaneously. Some activities were conducted jointly and the funding spent simultaneously.

Approved FY 05 Projects Priorities and Objectives and Outcomes

The *FY05 Annual Action Plan* represents the second Entitlement allocation of CDBG funds in the amount of \$465,543.

The 2005 Annual Action Plan with Activities Funded

<u>FY05 ACTIVITIES (Aug. 1, 2005)</u>	<u>LOCATION</u>	<u>FY05 FUNDING</u>
1. Street Improvements LMI Neighborhoods	Census tract 9711	\$300,000
2. Code Enforcement Activities LMI Neighborhoods	Census tracts 9707, 9711 and 9712	\$ 13,000
3. Neighborhood Parks or Public Access Improvements LMI ADA Access	Census tract 9707, 9711 and 9712	\$ 29,435
4. Eastern Idaho Technical College LMI Educational Services	1600 S. 25 th E.	\$ 15,000
5. Targhee Reg. Public Transit Authority LMI Transportation Assistance	Citywide	\$ 15,000
6. CDBG Administration/Fair Housing And Planning	Citywide	<u>\$ 93,108</u>
TOTAL		\$465,543

Approved FY 06 Projects Priorities and Objectives and Outcomes

The *FY06 Annual Action Plan* represents the third Entitlement allocation of CDBG funds in the amount of \$418,940.

The 2006 Annual Action Plan with Activities Funded

Project	Grant	Strategic	National	HUD Eligible	
Description	Award	Plan Priority - Objective	Objective	Activity	CFR cite
Downtown Facade loan/grant program	\$100,500	ED Downtown	Slum & Blight	Rehab & Preservation	570.202(a)(3)
Highland Park Paving (cost overruns)	\$80,000	CD Neighborhood	LMI Area	Public Facility	570.201(c)
Neighborhood cleanup	\$13,000	CD Code Enforcement	LMI Area	Public Service	570.201(e)
Equipment for LMI property graffiti removal program	\$5,000	CD Code Enforcement	LMI direct	Public Service	570.201(e)
Special riders' pickup – TRPTA	\$15,000	CD Accessibility	LMI Direct	Public Service	570.201(e)
Purchase lot for Habitat home	\$25,000	H Home Buyers	LMI Household	Acquisition	570.201(a)
Housing Rehabilitation loan program -- EICAP	\$96,652	H Services	LMI Household	Rehab & Preservation	570.202(a)(1)
Grant Administration & Fair Housing	\$83,788	Administration	General	Administration	570.206
Total	\$418,940				

Approved FY 07 Projects Priorities and Objectives and Outcomes

The *FY07 Annual Action Plan* represents the fourth year of Entitlement allocation of CDBG funds in the amount of \$417,257.

The 2007 Annual Action Plan with Activities Funded

Priority	Agency	Project Description	Dollar request	Total Project	Eligible Activity	National Objective
1	Family Justice Center	Purchase and renovate building	125,000		Public Facility	LMI Presumed
2	IFDDC	Facade Improvements	100,142	Business match	Rehab	<i>Slum & Blight</i>
3	City of Refuge	Purchase and install commercial stove & oven	6,000		<i>Public service</i>	LMI Presumed
4	TRPTA	New bus for off route pickups	20,000	115,000	<i>Public Service</i>	LMI access
5	Code Enforcement Planning	Code enforcement and Neighborhood Cleanup staff	17,000		Code enforcement	LMI Areas
6	Shepherd's Inn	New roof	6,000		Public Facility	LMI family or homelessness
7	Development Workshop	Purchase building	50,000		Public Facility	LMI Presumed
8	Life, Inc.	Individual Accessibility retrofits	9,664		Rehab	LMI Housing Document Incomes
9	Planning Grant Admin	Grant staff	83,451			
		Total requests	417,257			

Approved FY 08 Projects Priorities and Objectives and Outcomes

The *FY08 Annual Action Plan* represents the fifth year of Entitlement allocation of CDBG funds in the amount of \$402,224.

The FY2008 Annual Action Plan with Activities Funded

Applicant	Project	\$ approved	National Objective benefit
LIFE Inc.	handicapped access for LMI homeowners	\$30,000	Five LMI homeowners
EICAP	housing Rehab for LMI homeowners	\$50,000	10 LMI homeowners
City/ Bike-Ped	Sidewalk Replacement grants ½ to 2/3 mile	\$53,780	30-50 LMI homeowners
City/ IFDDC	Downtown renovations	\$75,000	Slum and Blight prevention
EICAP	Grandparents raising grandchildren Legal assistance	\$5,000	LMI Public Service
EICAP	Haven Shelter repaving courtyard	\$18,000	LMI Homeless
EICAP	Near Homelessness assistance payments to keep families in their homes	\$10,000	60 LMI families Public Service
Library RR Crossing	Handicapped access	\$30,000	LMI Disabled persons
City Code Enforcement	Neighborhood Cleanup	\$20,000	LMI neighborhoods
TRPTA	Purchase bus for disability routes.	\$20,000	Buses for LMI Disabled persons
Addiction Rehab	Rewire Breaker box	\$10,000	LMI Persons
Administration		\$80,444	
Total approved		\$402,224	

Approved FY 09 Projects Priorities and Objectives and Outcomes

Official amount of \$407,064 including the FY07 \$125,000 existing funds and the FY09 CDBG Stimulus \$109,234 official figure.

The *FY09 Annual Action Plan* represents the sixth year of Entitlement allocation of CDBG funds in the amount of \$407,064.

The FY2009 Annual Action Plan with Activities Funded

Applicant	Grant Amount	City Strategic Plan Priority	City Priority Level	HUD Performance Objectives	HUD Performance Outcomes
Community Council of Idaho	34,852	<i>PS Public Service Agencies</i>	<i>Medium</i>	<i>Suitable Living Environment</i>	<i>Improving Sustainability</i>
EICAP	91,000	<i>PS Public Service Agencies</i>	<i>High</i>	<i>Decent Housing</i>	<i>Improving Accessibility</i>
YMCA	50,000	<i>CD Accessibility</i>	<i>High</i>	<i>Suitable Living Environment</i>	<i>Improving Accessibility</i>
Development Workshop	82,598	<i>CD Neighborhoods</i>	<i>Medium</i>	<i>Suitable Living Environment</i>	<i>Improving Sustainability</i>
LIFE, Inc.	35,000	<i>H Housing Rehabilitation</i>	<i>Medium</i>	<i>Decent Housing</i>	<i>Improving Accessibility</i>
IFDDC	65,000	<i>ED Downtown</i>	<i>Medium</i>	<i>Suitable Living Environment</i>	<i>Improving Sustainability</i>
Senior Center	6,550	<i>PS Public Service Agencies</i>	<i>Medium</i>	<i>Suitable Living Environment</i>	<i>Improving Availability</i>
Housing First Pilot project	20,000	<i>PS Public Service Agencies</i>	<i>Medium</i>	<i>Decent Housing</i>	<i>Improving Sustainability</i>
Crisis Intervention Housing	80,000	<i>CD Accessibility</i>	<i>Medium</i>	<i>Suitable Living Environment</i>	<i>Improving Sustainability</i>

Approved FY 2010 Projects, Priorities, Objectives and Outcomes

The *FY10 Annual Action Plan* represents the seventh year of Entitlement allocation of CDBG funds in the amount of \$441,751.

The 2010 Annual Action Plan with Activities funded

FY10 CDBG		Official Allocation \$ 441,751		
<i>Applicant</i>	<i>Description</i>	<i>Amount</i>	<i>Code of Federal Regulation</i>	<i>National Objective</i>
EICAP	Grand Parents legal aid	\$ 10,000	570.201(e) Public Service	LMI Clientele
CLUB, Inc.	Crisis Intervention Housing	\$ 50,000	570.201(e) Public Service	LMI Clientele
CLUB, Inc.	Crisis Intervention Training	\$ 5,000	570.201(e) Public Service	LMI Clientele
IFDDC	Façade Improvements	\$ 80,000	570.202(a)(3) Commercial Rehab	Slum and Blight
Senior Center	Kitchen Improvement	\$ 40,250	570.201(c) Public facility	LMI Clientele
Planning Department	Code Enforcement Full time Program	\$ 60,000	570.202(c) code Enforcement	LMI Area
LIFE, Inc.	Homeowner handicapped access	\$ 35,000	570.202(a)(1) Housing Rehabilitation	LMI Clientele
Idaho Falls Community Pathways	Numbered Streets Sidewalk Replacement	\$ 43,151	570.201(c) Public facility	LMI Clientele
Salvation Army	Wheelchair Lift	\$ 30,000	570.201(c) Public facility	LMI Clientele
Administration	20% of allocation \$441,751	\$ 88,350	570.206 administration	
	Total	\$ 441,751		

***NOTES**

0 Uncommitted

Any funding over estimate be added to Sidewalk replacement request

Any funding under estimate be deducted from Life Request

CDBG funding starts April

General funds start October.

SPECIFIC ANNUAL OBJECTIVES

The city's proposed projects for FY11 will carry out its objectives in the Community Development, Economic Development, Housing and Public Service priorities that are described in the *2011-2015 Five Year Consolidated Plan*. The following tables identify the projects and how they carry out the specific priorities and objectives of the five year plan.

ESTIMATE for FY2011

FY10 \$3,990,000,000.00 \$441,751.00 \$0.00011071

FY11 3,990,000,000.00 \$440,000.00 **FY11 Estimate**
Senate Approved

Formula for Project categories

FY11 Estimate		\$440,000.00		Over/under formula \$	Includes Code Enfc.
Formula allocated	Category	Requested			
\$ 186,000.00	LMI 70% Min	\$ 430,952		(244,952.00)	
\$ 105,600.00	S&B 30%	\$ 100,000		5,600.00	
\$ 66,000.00	Maximum	\$ 209,782		(143,782.00)	
\$ 88,000.00	Public Service	\$ 88,000		0	
	15% *			\$	
	Admin 20%			(388,734.00)	
\$ 440,000.00	Total	828,734			

***Included in the
LMI 70%**

- Federal Law sets the percentages for the different categories.
- The LMI category is the remainder once others are deducted.

FY 2011 CDBG	Proposed Projects	Allocation Estimate \$440,000	Official Allocation TBD	
<i>Applicant</i>	<i>Description</i>	<i>Requested Amount</i>	<i>Code of Federal Regulation (CFR)</i>	<i>National Objective</i>
TRPTA	Bus Purchase match	\$ 56,508	570.201(e) Public Service	LMI Clientele
EICAP	Grandparents legal aid	\$ 10,000	570.201(e) Public Service	LMI Clientele
EICAP	Homemaker Services	\$ 25,000	570.201(e) Public Service	LMI Clientele
EICAP	Weatherization And Minor Home Repair	\$ 60,000	570.201(e) Public Service	LMI Clientele
CLUB, Inc.	Crisis Intervention Housing	\$ 50,000	570.201(e) Public Service	LMI Clientele
Community Outreach Center	Improvements	\$ 3,274	570.201(e) Public Service	LMI Clientele
CLUB, Inc.	Crisis Intervention Training	\$ 5,000	570.201(e) Public Service	LMI Clientele
IFDDC	Façade Improvement	\$ 100,000	570.202(a)(3) Commercial Rehab	Slum/Blight
Planning Department	Code Enforcement Full time Program	\$ 60,000	570.202(c) Code Enforcement	LMI Area
Senior Center	Improvements	\$ 46,953	570.201(c) Public facility	LMI Clientele
LIFE, Inc.	Homeowner Handicapped access	\$ 50,000	570.202(a)(1) Housing Rehab	LMI Clientele
Family Care Center	New roofing for Ruth House	\$ 26,500	570.201(c) Public facility	LMI Clientele
Idaho Falls Community Pathways (IFCP)	Sidewalk Replacement Numbered Streets	\$ 50,000	570.202(a)(1) Housing Rehab	LMI Clientele

Habitat for Humanity	Land Acquisition	\$ 100,000	570.201(c) Land Acquisition	LMI Clientele
Community Council of Idaho	Insulated siding, flooring, electrical upgrade	\$ 60,448	570.201(c) Public Facility	LMI Clientele
YMCA	Improvements	\$ 37,051	570.201(c) Public facility	LMI Clientele
Admin	20% of allocation (estimate \$440,000)	\$ 88,000	570.206 Administration	70% LMI
	Total	\$ 828,734		

Code enforcement is 12 month budget
CDBG funding starts April
General funds start October

According to the Community Development Act and the implementing of HUD regulations, CDBG funds may be used in over twenty different activities. Common projects include: Public Services, Grant program administration, Public Facility construction or improvements, Acquisition of real property, Housing Rehab or business loan programs.

Because the U.S. Congress requires the projects funded to create a documented benefit, projects must be able to create benefits in one of the following National Objective categories:

Benefit to low and moderate income persons or

Prevention or elimination of conditions of Slums or Blight

Potential projects were solicited by letter to potentially interested organizations and discussions with United Way, Affordable Housing Task Force, City Council contacts, and City Departments. Program publicity with local newspaper and City website were also utilized.

Over \$828,000.00 in CDBG applications were included in the list of projects for City Council consideration.

ALLOCATION PRIORITIES

When the process is completed, the *2011 Annual Action Plan* will detail the programs/activities the City will assist with FY 2011 Community Development Block Grant (CDBG) funds. The projects being considered for FY11 funding will hold a public hearing on December 9, 2010, followed by a 30-day comment period ending January 9, 2011. Project selection will be finalized in a City Council session on January 11, 2011.

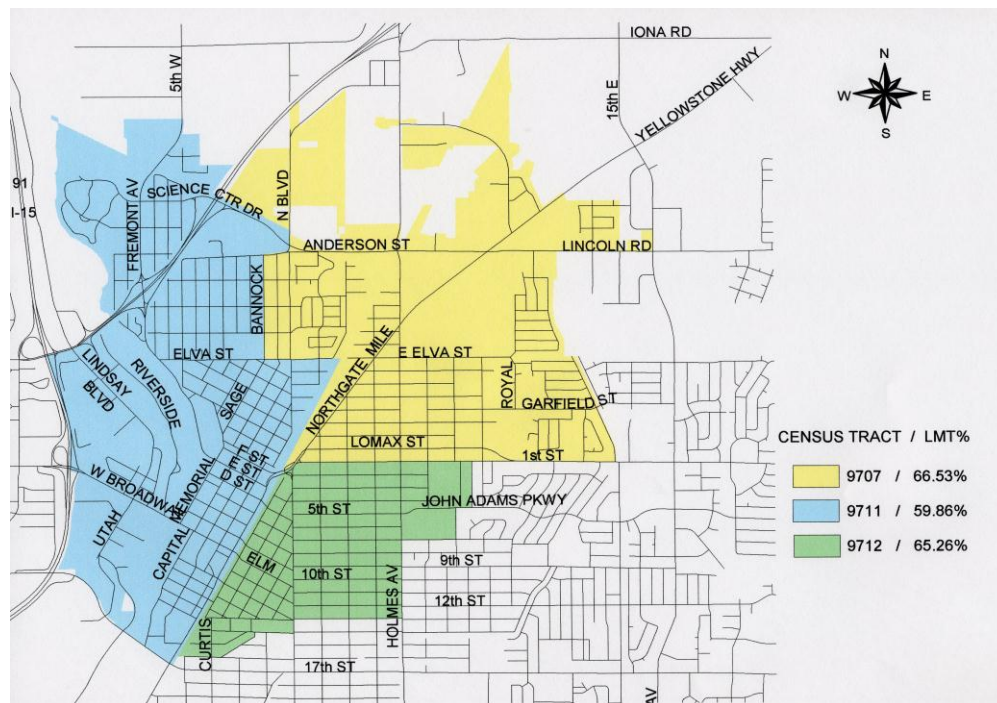
Detailed allocation priorities have been left out intentionally until the FY2011 Annual Action Plan has been adopted. At that time the Draft Plan will be updated.

OTHER MATCHING RESOURCES

The matching resources information has been left out intentionally until the FY2011 Annual Action Plan has been adopted. At that time the Draft Plan will be updated.

GEOGRAPHIC DISTRIBUTION

LMI neighborhoods



DESCRIPTION OF PROJECTS

The description of projects information has been left out intentionally until the FY2011 Annual Action Plan has been adopted. At that time the Draft Plan will be updated.

Priorities from the Five Year Consolidated Plan regarding priorities, objectives, strategies, and performance measurements provide the reader a starting point for understanding a project's relationship to the City's plan goals and objectives. Priorities have been established in Community Development, Economic Development, Housing Development and Public Service. For more detail regarding the priorities, refer to the *2011-2015 Five Year Consolidated Plan* available in the Planning and Building Department or on the City website at www.idahofallsidaho.gov.

TIMETABLE

Unless otherwise noted in the project descriptions, all projects will have start dates consistent with the start of the FY 2011 program year, April 1, 2011. Unless otherwise noted, or approved by the City, all projects are to be completed by March 31, 2012. Timeliness will be emphasized with all subrecipients and City-sponsored projects. Projects not on schedule may be subject to decreases in award amounts or other actions designed to prevent the City in becoming untimely with its CDBG grant expenditure ratio.

AFFORDABLE HOUSING, HOMELESS AND OTHER SPECIAL POPULATIONS, CHRONIC HOMELESSNESS, NEEDS OF PUBLIC HOUSING, and ANTI-POVERTY STRATEGY have been left out intentionally until the FY2011 Annual Action Plan has been adopted. At that time the Draft Plan will be updated.

LEAD-BASED PAINT HAZARDS

The City of Idaho Falls, the Idaho Housing and Finance Association, Region VII District Health, and Eastern Idaho community Action Partnership have provided information on lead-based paint hazards, precautions and symptoms to all homeowners, renters, and landlords involved in housing services and rehabilitation. All rehabilitation projects will follow the new regulations. These entities will continue to obtain training for contractors and program staff on lead hazard evaluation and reduction.

OTHER ACTIONS

The City has a grant administrator to manage the CDBG program and funds. This full-time position takes the lead to guide the City in meeting the priorities for Community Development, Economic Development, Housing, and Public Services. This individual provides information and support to the department heads in implementing programs and activities. This position collaborates with health, education, employment, and social service agencies to implement the City's anti-poverty strategies.

Responsibilities for this position are to strengthen and build relationships throughout the network of service providers assisting low-income individuals and special populations. This individual will actively work with housing organizations and service providers to address obstacles to meeting underserved needs, foster and maintain affordable housing, and remove barriers to affordable housing.

Participation with the Affordable Housing Task Force members will provide a monthly forum to address affordable housing, homeless and training issues. These meetings address obstacles and opportunities for meeting the needs of people in crisis. Very often, additional meetings occur among members to discuss clients, special projects, funding opportunities that are confidential or of limited interest to the larger group.

MONITORING

The City has adopted a Monitoring Plan, the details of the monitoring standards and procedures can be found in the *2011-2015 Five Year Consolidated Plan* Part Six, Page 93. The selection of the subrecipients to be monitored will be based upon the risk analysis presented in the monitoring guidelines. All draw requests for both subrecipients and City-sponsored projects are submitted on an official form requiring progress and financial information. Quarterly progress reports including financial information, beneficiaries, and narratives are required of all projects. Constant communication and technical assistance will be offered at all stages of the program and/or activity to ensure compliance with appropriate regulations.